

**FLOSSMOOR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING MINUTES**  
**January 14, 2025**  
**7:00 p.m.**

**Call to Order**

The regular meeting of the Flossmoor Public Library Board of Trustees was called to order at 7:05 p.m. by President Natasha Bergeron.

**Roll Call**

Roll Call was taken. Present were Trustees Natasha Bergeron, Karen Cheung, Shekika Daggett, Jessica Barnes and Christina Roberts. Also present were Director Jamie Paicely and Operations Manager Leann Fischer.

Trustees Lisa Komorowski and Leilani Shute were absent.

**Acknowledgement of Visitors and Public Comment**

Martha Trotter, Sr. Audit Manager, Sikich. There was no public comment.

**Audit Presentation – Sikich**

Sikich representative Martha Trotter presented the Flossmoor Public Library's Annual Financial Report for Fiscal Year 2023-2024. Ms. Trotter reviewed the report and answered the Trustees' questions about various aspects of the report. Acceptance of this Audit will be voted on under New Business.

**Approval of Minutes**

A motion was made by Karen Cheung to approve the December 10, 2024 meeting minutes as presented. The motion was seconded by Shekika Daggett. All trustees present voted aye. Motion carried.

**Treasurer's Report and Approval of Bills**

President Natasha Bergeron presented the Treasurer's Report for January 2025. Revenues and expenditures were reviewed and discussed.

A motion was made by Karen Cheung to approve the bills for January 2025 in the amount of \$71,134.03. The motion was seconded by Jessica Barnes. The motion was unanimously approved by roll call vote.

A motion was made by Karen Cheung to ratify the payroll for December 2024 in the amount of \$59,310.04. The motion was seconded by Christina Roberts. The motion was unanimously approved by roll call vote.

**Director's Report**

The Per Capita Grant has been submitted to the State. It is expected that we should hear back in the spring on the status of this annual grant.

Statements of Economic Interests have been submitted for 2025 to the State. These statements are based on the email addresses that the Trustees (and staff) use for their library business. Trustees should receive an email in February to submit these online. They will be due back by May 1<sup>st</sup>. Once the initial email has been sent, Director Paicely will alert trustees to be on the look-out for it, and will include the email address that it came from so Trustees can search their inbox or spam folders for the email.

A puzzle swap was held in December for the third year in a row. Many positive comments were once again received about this event.

Director Paicely asked the board if it would be possible to switch the cancelled board meeting from August to July. All trustees agreed. Administrative Assistant Thompson will update the calendar (and notify Janet DiCastro to update the website) to show the July meeting on July 8<sup>th</sup> and the August meeting as cancelled.

### **New Business**

A motion was made by Christina Roberts to accept the FY 2023 Annual Financial Report. The motion was seconded by Jessica Barnes. The motion was unanimously approved by roll call vote.

### **Old Business**

There was no old business.

### **Trustee Concerns**

Ms. Barnes asked to revisit the on-going discussion regarding gender-neutral bathrooms at the library. Several ideas and concerns were shared by trustees. It was agreed that more information is needed. Ms. Paicely will gather cost estimates from a general contractor. She will bring the information to the February 2025 board meeting for further discussion. She will include the topic as an agenda item.

Ms. Barnes also asked Ms. Paicely to bring to the February 2025 board meeting a summary of funding that the Flossmoor Library receives through the Federal Library Services and Technology Act (LSTA). In the event these federal funds are cut or reduced, what would the library need to be responsible for in its budget? Ms. Paicely said she will include a summary in her Director's Report for February.

Ms. Roberts wanted to pass on praise to the staff for helping her with a last minute print job. She said Laura S. was especially helpful in getting her the documents she needed.

Ms. Roberts also wanted to pass on praise to Janet DiCastro for the new yoga program that she attended on January 11<sup>th</sup>.

Ms. Cheung asked about the library hosting a Dungeons and Dragons (DnD) program. She said a few teens had asked her about it and she was passing on the request.

### **Correspondence, articles, events, meetings news**

None

### **Adjournment**

A motion was made by Christina Roberts to adjourn the regular board meeting. Seconded by Shekika Daggett. All trustees present voted Aye. The meeting was adjourned at 8:24 p.m.