

FLOSSMOOR PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
November 12, 2024
7:00 p.m.

Call to Order

The regular meeting of the Flossmoor Public Library Board of Trustees was called to order at 7:03 p.m. by Board President Natasha Bergeron.

Roll Call

Roll Call was taken. Present were Trustees Natasha Bergeron, Karen Cheung, Shekika Daggett, Leilani Shute, Jessica Barnes and Christina Roberts. Also present were Director Jamie Paicely, Operations Manager Leann Fischer, and Administrative Assistant Katherine Thompson.

Trustee Lisa Komorowski was absent.

Acknowledgement of Visitors and Public Comment

Robbie Cutcliffe. No comment.

Approval of Minutes

A motion was made by Karen Cheung to approve the regular board meeting minutes for October 8, 2024 as presented. Motion seconded by Leilani Shute. All trustees present voted Aye. Motion was approved.

Treasurer's Report and Approval of Bills

Natasha Bergeron presented the Treasurer's Report for November 2024. Revenues and expenditures were reviewed and discussed. It was noted that there were three payrolls in October. A motion was made by Jessica Barnes to approve the bills for November 2024 in the amount of \$45,422.08. Motion seconded by Shekika Daggett. The motion was unanimously approved by roll call vote.

A motion was made by Christina Roberts ratify the payroll for October 2024 in the amount of \$62,869.02. Motion seconded by Shekika Daggett. The motion was unanimously approved by roll call vote.

Director's Report

Ms. Paicely directed Trustees' attention to their board packets for important dates for the upcoming 2025 Consolidated Election. Three trustees seats will be on the ballot: Karen Cheung (not running), Shekika Daggett and Natasha Bergeron.

The timeline for the approved redevelopment plan for the downtown area has been updated. It is now scheduled to begin in May 2025 and conclude in October 2025. Flossmoor Road viaduct construction will take place in Spring/Summer of 2026. Trustee Karen Cheung expressed concern that the Village keep the library informed if construction will affect the accessibility of our parking lot and both entrances.

In October the library participated in the Trick or Treat Trail program conducted by the HF Park District. Over 400 children and caregivers stopped at the library table for a treat. A few remaining treat bags were distributed at the library on Halloween to trick-or-treaters who stopped by.

The director's annual performance evaluation by the board will be completed at the December board meeting. Ms Paicely will send a copy of the performance evaluation rubric to the trustees for them to complete and return to Ms. Bergeron prior to the meeting.

The Youth Services department has two positions open. One staff member resigned in October and a second staff member has submitted her resignation effective at the end of December.

Department managers will provide updates to trustees at the December meeting.

Old Business

None

New Business

Ms. Paicely presented and explained two options for the Estimated Library Levy for the Tax Year 2024.

A motion was made by Karen Cheung to approve the Library Levy for Tax Year 2024 in the amount of \$1,530,700.00.

Motion seconded Christina Roberts. Motion was unanimously approved by roll call vote.

Trustee Concerns

None

Correspondence, articles, events, meetings, news

Trustee Jessica Barnes attended the ILA Conference in October. She learned of an online portal for trustee training created by the Illinois Heartland Library System. Ms. Paicely will send a link for the portal to trustees (ileadtrustee.org).

Adjournment

A motion was made by Christina Roberts to adjourn the regular board meeting. Seconded by Jessica Barnes. All trustees present voted Aye. The meeting was adjourned at 7:37 pm.