

**FLOSSMOOR PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING MINUTES**  
**May 14, 2024**  
**7:00 p.m.**

**Call to Order**

The regular meeting of the Flossmoor Public Library Board of Trustees was called to order at 7:02 pm by Secretary Karen Cheung.

**Roll Call**

Roll Call was taken. Present were Trustees Karen Cheung, Shekika Daggett, Leilani Shute, Lisa Komorowski and Jessica Barnes. Also present were Director Jamie Paicely, Operations Manager Leann Fischer, and Administrative Assistant Katherine Thompson.

Trustees Natasha Bergeron and Christina Roberts were absent.

Trustee Roberts arrived at 7:33 pm.

**Acknowledgement of Visitors and Public Comment**

No visitors.

**Approval of Minutes**

The minutes of the April 9, 2024 meeting were reviewed and discussed. A motion was made by Leilani Shute to approve the meeting minutes as presented. Seconded by Jessica Barnes. The motion was unanimously approved.

**Treasurer's Report and Approval of Bills**

Karen Cheung presented the Treasurer's Report for May 2024. Revenues and expenditures were reviewed and discussed.

A motion was made by Lisa Komorowski to approve the bills for May 2024 (Fiscal Year 2023-2024) in the amount of \$27,835.66; to approve the bills for May 2024 (Fiscal Year 2024-2025) in the amount of \$22,847.85; to ratify the payroll for April 2024 in the amount of \$59,078.44 and to ratify the payroll for FY 2024-2025. Seconded by Shekika Daggett. The motion was unanimously approved by roll call vote.

**Director's Report**

Director Paicely discussed the Public Library Association Conference (PLA) that she and the library department managers attended in Columbus, Ohio in April. She thanked the board for the opportunity to attend and reported that it was a worthwhile experience. She directed the trustees' attention to the board packet for written summaries of programs attended by herself and the managers.

Trustee Barnes asked Ms. Paicely to talk about the *Take Your Child to the Library* program that was included in the PLA conference written summaries. Ms. Paicely stated that both she and Jen Lucas, Youth Services Manager, attended the program and were intrigued by the possibilities. She said it is a national movement that takes place during February and is intended to highlight family and youth programming at libraries and create awareness that libraries are more than books. She said that Ms Lucas is interested in doing a program at the Flossmoor Library next February.

The solar eclipse on April 8 was a success at the library with all of the viewing glasses being distributed to patrons. There was a lot of interest.

On April 12 the library held its first after-hours Family Bingo Night. It was well attended (30 people) and everyone had fun. Trustees Karen Cheung and Jessica Barnes commented that they and their families enjoyed the evening. The refreshments received favorable comments.

The next day on April 13 the Village of Flossmoor hosted its annual New Resident Event at the library. The library closed at 2 pm to be ready for the evening event. Families with children who attended were pleasantly surprised by the Youth Area of the library. Only a few library cards were created. Ms. Paicely has some ideas on how this could be improved next year. A thank you note from Mayor Michelle Nelson is included in the Board Packet.

The library hosted a Kindness Rocks program on April 22 and April 23. Approximately 50 people participated in painting small rocks which will be hid around the Village of Flossmoor. When the rocks are found and returned to library, the person returning the rock can select a small prize. Volunteers are needed to help hide the rocks around the village. Several trustees volunteered for this. Ms. Paicely plans to have the Kindness Rocks activity continue through the end of September depending on how quickly the found rocks are returned.

Ms. Paicely reminded the Board that she will be on vacation from May 30 until June 9. If necessary, she can be contacted via email or text. Trustee Jessica Barnes asked who will be in charge of the library during her absence. Ms. Paicely stated that it depends on the day, time and/or problem but generally speaking it will be the Operations Manager Ms. Fischer and/or the department manager on duty at the time.

### **Old Business**

None

### **New Business**

A policy for Photography and Recording was introduced and discussed. This will be a new policy for the library. Trustee Jessica Barnes requested that Ms. Paicely have the library attorney review it. The proposed policy will be voted on at the June 2024 Board meeting.

### **Trustees' Concerns**

Trustee Jessica Barnes asked a question about attendance numbers in the March 2024 stats. A correction will be made.

Trustees asked about plans for this year's Summer Reading program. Ms. Paicely said things are ready to go. This year there will be an option for youth to participate either on paper or on-line. Special events programming for Summer Reading will include a Game Truck (for teens) and an excursion for adults to the Chicago Magic Lounge in Chicago. The Summer Reading theme this year is Read, Repeat, Renew.

Ms. Daggett shared that a neighbor had an excellent experience at the Chicago Boat Tour that the library hosted last year.

### **Correspondence, articles, events, meetings news**

A thank you note was received from Village of Flossmoor Mayor Michelle Nelson thanking the library for the use of the building for the New Resident event.

### **Adjournment**

A motion was made by Shekika Daggett to adjourn the regular board meeting. Seconded by Lisa Komorowski. The motion was unanimously approved. The meeting was adjourned at 7:44 pm.