

FLOSSMOOR PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
April 9, 2024
7:00 p.m.

Call to Order

The regular meeting of the Flossmoor Public Library Board of Trustees was called to order at 7:03 p.m. by President Natasha Bergeron.

Roll Call

Roll Call was taken. Present were Trustees Natasha Bergeron, Karen Cheung, Shekika Daggett, Leilani Shute, Lisa Komorowski, and Jessica Barnes. Also present were Director Jamie Paicely, Operations Manager Leann Fischer, and Administrative Assistant Katherine Thompson.

Trustee Christina Roberts was absent.

Acknowledgement of Visitors and Public Comment

There were no visitors.

Approval of Minutes

The minutes of the March 12, 2024 meeting were reviewed. A motion was made by Jessica Barnes to approve the meeting minutes as presented. Seconded by Leilani Shute. The motion was unanimously approved.

Treasurer's Report and Approval of Bills

Board President Natasha Bergeron presented the Treasurer's Report for April 2024. Revenues and expenditures were reviewed and discussed. Director Paicely answered questions regarding some of the larger expenses that were incurred. Ms. Shute commented that current interest rates are helping the savings account to grow.

A motion was made by Karen Cheung and seconded by Lisa Komorowski to approve the bills for April 2024 in the amount of \$235,971.68 and to ratify the March 2024 payroll in the amount of \$60,666.16. The motion was unanimously approved by roll call vote.

Director's Report

Trustees must complete annual sexual harassment awareness training. If they have completed training at their place of employment please inform Director Paicely.

The new chiller installation project is nearly complete. It was turned on today. There are still some adjustments being made.

Library Trustees must submit a Statement of Economic Interest by May 1, 2024.

Director Paicely will be on vacation (out of the country) from May 30, 2024 until June 9, 2024. She can be contacted by email or text.

Director Paicely invited questions about the Strategic Plan Update included in the trustees' board packets. She explained that the update shows which staff member(s) is responsible for a plan element, progress on that element to date, and expenses related to implementation of the plan. She noted that everything in the plan is underway.

Projects that have been completed are the relocation and update of the "Green Station"; installation of additional storage for the Library of Things; implementation of new internal communication for staff.

Ms. Barnes asked where the storage for the Library of Things is located. Ms. Paicely said it has been installed in the first floor workroom.

Regarding internal communication Ms. Paicely told the trustees that an employee newsletter has been started. Each employee receives a printed newsletter in their staff mailbox at the beginning of the month. There is info on library programs and services, Village of Flossmoor programs, a column for staff sharing, a trivia question (for a prize), and a fun page with a puzzle (word search, dot- to-dot).

Ms. Shute inquired about plan item 4.4 *Technology Upgrades for Patrons*. Ms. Paicely and Ms. Fischer explained that there have been on-going problems with the sound system in the Helen Wilson Meeting Room that were negatively impacting library programs. The sound system was updated with a new access panel that is a one-touch system.

New Business

None

Old Business

None

Trustee Concerns

Trustee Shute shared that she received compliments and high praise from her neighbor regarding the new S.T.E.A.M. and Sing program offered by the Youth Services department. Kudos to Phallon Boyd who is running this program.

Correspondence, articles, events, meetings news

No correspondence.

Adjournment

A motion was made by Shekika Daggett adjourn the regular board meeting. Seconded by Jessica Barnes. The meeting was adjourned at 7:44 pm.